

**LEEDS CITY COUNCIL**

**DOCUMENT G**

**FORWARD PLAN OF KEY DECISIONS**

For the period 1 June 2008 to 30 September 2008

<b>Key Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be Considered by Decision Maker</b>	<b>Lead Officer (To whom representations should be made)</b>
Allocation of the Materials Spend for Libraries To allocate the library book supply tender to Holt Jackson et al following the formal tender process.	Chief Officer Libraries, Arts and Heritage	2/6/08	Corporate Procurement	Tender documents	Director of City Development
Grant Payments to Voluntary Organisations To approve the payments to voluntary organisations for 08/09.	Director of Adult Social Services	2/6/08	Key stakeholders	Report and payment schedule	Director of Adult Social Services
Care of Looked after Children - Independent Fostering Agencies Award of a framework contract to various Independent Fostering Agencies	Chief Officer - Children and Young People's Care	2/6/08	Full tender exercise involving looked after young people	Panel Report	Director of Children's Services

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Under occupation in Council Housing Policy decision for legal powers	Executive Board (Portfolio: Neighbourhoods and Housing)	11/6/08	ALMO officers and Leeds Tenant Federation.	The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods
Carlton Primary School Approval to carry out capital works and to incur expenditure in respect of a scheme to construct an extension and to carry out alterations at Carlton Primary School.	Executive Board (Portfolio: Children's Services)	11/6/08		The report to be issued to the decision maker with the agenda for the meeting	Chief Executive of Education Leeds
Primary Capital Programme Strategy for Change(submission to the DCSF) Formal endorsement of strategy for change submission	Executive Board (Portfolio: Children's Services)	11/6/08	Primary schools, promoters of new primary schools, Children's centres, parents, Dioceses, Trusts, PCT's, Community health, EYS providers and Members.	The report to be issued to the decision maker with the agenda for the meeting	Chief Executive of Education Leeds

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<p>New Leaf Leisure Centres - New Leaf Well Being Centre Holt Park PFI - Approval of Expression of Interest and Submission to Department of Health Approval to submit the Expression of Interest to the Department of Health</p>	<p>Executive Board (Portfolio: Leisure)</p>	<p>11/6/08</p>	<p>Ward Members, Leisure Centre users, Executive Members</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of City Development</p>
<p>Leeds Children and Young Peoples Plan Review 2008/09 To approve the Annual review of the Children and Young People's Plan for Leeds</p>	<p>Executive Board (Portfolio: Children's Services)</p>	<p>11/6/08</p>	<p>A wide range of consultation with stakeholders through an open forum event, meetings with specific groups, input from localities and through the children's trust arrangements and an online consultation form.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of Children's Services</p>

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<p>The future ownership and management of the Council's Small Industrial Unit Portfolio with specific reference to St Ann's and Abbey Mills</p> <p>To instruct officers as to the way forward in terms of the future ownership and management of the SIU portfolio following the receipt of proposals from potential partners.</p>	<p>Executive Board (Portfolio: Development and Regeneration)</p>	<p>11/6/08</p>	<p>Ward Members in affected wards.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of City Development</p>
<p>Quarry Hill, Leeds 9</p> <p>To consider options relating to the sale of Quarry Hill following the receipt of a substantial unsolicited unconditional offer.</p>	<p>Executive Board (Portfolio: Development and Regeneration)</p>	<p>11/6/08</p>	<p>Members of the Council</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of City Development</p>

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<p>Consultation in respect of options to increase income for Community Care Services</p> <p>Approval for charging options for home care, day care, transport, meals and respite care, to be the subject of stakeholder consultation.</p>	<p>Executive Board (Portfolio: Adult Health and Social Care)</p>	<p>11/6/08</p>	<p>Service users and carers, Voluntary organisations representing service users and carers, Potential service users, Briefings for members, staff and service providers</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of Adult Social Services</p>
<p>Area Function Schedules 2008/09</p> <p>Executive Board to agree the responsibilities of the Area Committees.</p>	<p>Executive Board (Portfolio: Neighbourhoods and Housing)</p>	<p>11/6/08</p>	<p>Previous report to Executive Board November 2007 and subsequent consultation with Area Committees and Services.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of Environment and Neighbourhoods</p>

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<p>Activity in the Private Rented Sector regarding Energy Efficiency Endorsement of report recommendations. The initiatives proposed will improve housing conditions and thermal efficiency in the private rented sector and contribute towards the reduction of fuel poverty amongst vulnerable households. These initiatives will significantly contribute towards the criteria set out in the Vision for Leeds strategy document and in particular the Council's Narrowing the Gap Agenda.</p>	<p>Executive Board (Portfolio: Neighbourhoods and Housing)</p>	<p>11/6/08</p>	<p>Full consultation following decision with partners and Landlord Consultative Group members as a minimum.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of Environment and Neighbourhoods</p>
<p>Kirkgate Market Consultation To note the outcome of the public consultation on Kirkgate Market and to consider options for moving the preferred redevelopment option forward.</p>	<p>Executive Board (Portfolio: Development and Regeneration)</p>	<p>11/6/08</p>	<p>Consultants report on public consultation</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of City Development</p>

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<p>Ward Based Initiatives 2008 &amp; 2009- Capital Scheme No: 14236/000/000</p> <p>Executive Board to give authority to spend / approve revised Guidance Procedures – City Wide initiative- Members to be allocated £10,000 each over 2 years to allocate as required within a strict Guidance Procedure.</p>	<p>Executive Board (Portfolio: Central and Corporate)</p>	<p>11/6/08</p>	<p>Central and Corporate Executive Member</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of Resources</p>
<p>Combined Secondary Schools PFI Project-Funding of Overspend Approval to fund the overspend of £805k from the Educational Capital Programme and seek retrospective approval to incur this expenditure.</p>	<p>Executive Board (Portfolio: Children's Services)</p>	<p>16/7/08</p>		<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of Children's Services</p>

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<p>New Leaf Leisure Centres - Approval of Final Business Case, Affordability and off site Capital Works</p> <p>Approval to submit the final business case to the Department of Culture Media and Sport for approval. Approval to an injection into the Capital programme and authority to spend in respect of off site highway works at Morley and Armley leisure centres and a multi use games area at Armley. Notification of the securing of third party funding to part off set the highway costs.</p>	<p>Executive Board (Portfolio: Leisure)</p>	<p>16/7/08</p>	<p>Ward members, Leisure centre users, Executive Member for Learning and Leisure.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of City Development</p>
<p>Funding for the Development of New Childcare Places and Extended Services</p> <p>To inject £11.4 million over 3 years into the Children's Services Capital Programme and give authority to incur this expenditure.</p>	<p>Executive Board (Portfolio: Children's Services)</p>	<p>16/7/08</p>	<p>Education Leeds, Children's Services, Providers and Stakeholders city-wide.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of Children's Services</p>



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Pudsey Bus Station Redevelopment Approval to construct the highway works associated with the redevelopment of Pudsey Bus Station	Executive Board (Portfolio: Development and Regeneration)	16/7/08	As this is a joint LCC/Metro scheme, joint consultation is ongoing	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Otley - Heavy Goods Vehicle Traffic To seek approval for proposals for HGV Management in the Otley area.	Executive Board (Portfolio: Development and Regeneration)	16/7/08	Ward Members, Neighbouring Local Authorities	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Parks and Green Space Strategy To seek approval for the publication of the Parks and Green Space Strategy.	Executive Board (Portfolio: Leisure)	16/7/08	Extensive consultation has taken place throughout the development of the strategy with a range of stakeholders and members.	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Personalised Day Support for Older People To agree service improvement plan to deliver increased choice and more personalised day activities for older people.	Executive Board (Portfolio: Adult Health and Social Care)	16/7/08		The report to be issued to the decision maker with the agenda for the meeting	Director of Adult Social Services

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<p>Camera Enforcement of Bus Lanes Approval to the imposition of penalty charges and undertake civil enforcement in respect of bus lane contraventions.</p>	<p>Executive Board (Portfolio: Development and Regeneration)</p>	<p>16/7/08</p>	<p>Key stakeholders have been involved in the development of the scheme and have backed the proposals. Ward members will be consulted as part of preliminary design. A publicity campaign will be carried out prior to the scheme being brought online.</p>	<p>The document to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of City Development</p>
<p>Independent Living PFI Project Approval of the revised scope and affordability of the Independent Living Project for Children's Services.</p>	<p>Executive Board (Portfolio: Children's Services)</p>	<p>16/7/08</p>	<p>To seek approval to proceed to implement the Children's Independent Living Project as a City Council Change to the wider Independent Living Project, with a revised scope and affordability position to that previously considered by Executive Board.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of Children's Services</p>

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<p>Managing Pupil Numbers at Swallow Hill Community College</p> <p>Approval of the strategy proposed to manage the excess in pupil numbers in the existing Wortley High School building, and approval of the capital injection of £1.19m to meet the cost of required refurbishment and ICT works.</p>	<p>Executive Board (Portfolio: Children's Services)</p>	<p>16/7/08</p>	<p>School &amp; Temporary Governing Body</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Chief Executive of Education Leeds</p>

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<p>Bankside- Provision of Newly Built School</p> <ul style="list-style-type: none"> <li>• To note the content of the report detailing the proposed scheme to provide new build school at Bankside Primary School.</li> <li>• Give in principle approval to proceed with the scheme and develop the design.</li> </ul>	<p>Executive Board (Portfolio: Children's Services)</p>	<p>16/7/08</p>	<p>Consultation already undertaken includes public meeting with Governors, parents, school users and community in attendance. Future consultations include full ward councillor briefing, full consultation with governing body, school users including parents, pupils and community users, and other Council Services.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Chief Executive of Education Leeds</p>
<p>Increased admission limit at Harehills Primary School To permanently increase the admission limit from 60 to 90 pupils per year.</p>	<p>Executive Board (Portfolio: Children's Services)</p>	<p>16/7/08</p>	<p>Public consultation took place during 2007. Report will consider any representations following publication of statutory notice.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Chief Executive of Education Leeds</p>

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Financial Management Restructure Approval of the Restructure of the Authority wide Financial Management function.	Director of Resources	1/8/08	Extensive consultation with Unions and other stakeholders including staff planned from late June 2008.	Chief Officer Delegated Decision report	Director of Resources
Leeds Sports Trust Approval to proceed with the Leeds Sports Trust project and the transfer of the current Sport and Active Recreation Service.	Executive Board (Portfolio: Leisure)	27/8/08	Considerable consultation already undertaken and ongoing with key stakeholder groups including - Service staff; Service users; the Unions; the general public; various LCC Members/ officers.	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development

## **NOTES**

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £500,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

### **Executive Board Portfolios**

### **Executive Member**

Central and Corporate

Councillor Richard Brett

Development and Regeneration

Councillor Andrew Carter

Environmental Services

Councillor Steve Smith

Neighbourhoods and Housing

Councillor John Leslie Carter

Leisure

Councillor John Procter

Children's Services

Councillor Stewart Golton

Learning

Councillor Richard Harker

Adult Health and Social Care

Councillor Peter Harrand

Leader of the Labour Group

Councillor Keith Wakefield

Leader of the Morley Borough  
Independent Group

Councillor Robert Finnigan

Advisory Member

Councillor Judith Blake

In cases where Key Decisions to be taken by the Executive Board are not included in the Plan, 5 days notice of the intention to take such decisions will be given by way of the agenda for the Executive Board meeting.

**LEEDS CITY COUNCIL**

**BUDGET AND POLICY FRAMEWORK DECISIONS**

<b>Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be considered by Decision Maker</b>	<b>Lead Officer</b>

**NOTES:**

The Council's Constitution, in Article 4, defines those plans and strategies which make up the Budget and Policy Framework. Details of the consultation process are published in the Council's Forward Plan as required under the Budget and Policy Framework.

Full Council ( a meeting of all Members of Council) are responsible for the adoption of the Budget and Policy Framework.